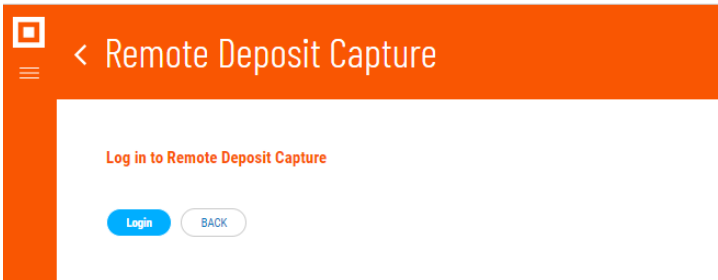## Remote Deposit - Quick Start Guide

Step 1:   Be sure scanner is not connected to your PC.

Step 2:   Remove any old drivers used for remote deposit capture.

Step 3:   Login to Business Online Banking and select Other Services > Remote Deposit Capture > Click Login and Continue

Step 4: Select Documentation and then select the applicable Scanner Driver

Step 5:   Select the installation instructions and review. Then select Driver Installation and follow the prompts.

Step 6:   Go back to Documentation and Drivers and select WebScan.

Step 7:   Review the WebScan driver prerequisites.

WebScan Installation Information

General Documentation

Current Driver Installation Package

- **WebScan Application**
  - WebScan Information (WebEx Recording)
  - WebScan Driver Prerequisites (PDF)
  - Installation Instructions (PDF)
  - Driver Installation package

Supplemental Installers (May be required for some computers)

- **Microsoft .NET**
  - Installation Instructions (PDF)
  - .NET Installation (EXE)

- **Microsoft Visual C++**
  - Installation Instructions (PDF)
  - Microsoft Visual C++ (64-bit) (EXE)
  - Microsoft Visual C++ (32-bit) (EXE)

Step 8:   Install applicable Supplemental Installers (if either entry carries a different release designation or is not present) identified in Step 7.

Step 9:   Install WebScan driver

Step 10:   Connect your scanner to your PC using the USB cable.

Step 11:   Login to Business Online Banking and select Other Services > Remote Deposit

Step 12:   Select the Profile link in the upper right side of the page. In the Scanner dropdown field, choose the applicable scanner with Webscan and select Update Profile.

Profile | Help | Logout

Update User Profile

Required Fields are marked with an asterisk(*).

* User Name	
Email	
Scanner	▼
* Scanner IP	
Ranger Shutdown	✔

Update Profile

Step 13: Setup your subusers by selecting Users > New Client User. Please refer to pages 33-34 (User Roles and Permissions) and pages 35-38 of the End User Guide. The End User Guide is accessed by selecting the Help link in the upper right side of the page.

NOTE: Subuser must first be set up in Pro Online Suite

Dual control is available and based on the User Roles.

By default, the primary administrator for Pro Remote Deposit Capture is set up as a "Supervisor" with all permissions.

NEW CLIENT USER:
User Full Name
Login Name = User ID for Business Online Banking.
Password = leave blank
Confirm Password = leave blank
Change Password On Next Login = leave blank
SSO User ID = "Company ID/User ID" (from Business Online Banking   Required
Enter an email address if you want this user to receive notifications
Time Zone = select applicable time zone
Scanner = select applicable scanner from dropdown
Scanner IP = leave blank
Ranger Shutdown = leave checked
Active = leave checked

Step 14: Set up subusers to receive notifications by selecting Users > Notifications.

Step 15: Review pages 22-26 of the End User Guide for available Reports.

Step 16: Capture Deposits. Please refer to pages 7-26 of the End User Guide.

Support

For technical questions, call FIS Support at 855-521-8230, Monday through Friday, 7:00 AM to 9:00 PM Central Time.

For inquiries on deposits posted to your account or your Remote Deposit profile, call Midland's Treasury Services at 855-776-6435, Monday through Friday, 8:00 AM to 5:00 PM Central Time.

Commercial Capture Xpress

Minimum Workstation Requirements and Supported Scanners

Release 17.0
3/22/17

FIS

If you have any comments about this document, please send them to the IPSW Documentation Group at the following address or send e-mail to VAIAD.infodev@fisglobal.com

Minimum Workstation Requirements & Supported Scanners

Minimum Requirements

Workstations

1GHz or higher CPU, 2GB RAM, USB 2.0 Port, keyboard, mouse and monitor.

Operating Systems

- Windows 10 32-bit or 64-bit

- Windows 8.1 32-bit or 64-bit

- Windows 7 32-bit or 64-bit

- Mac OS X 10.7.3 or higher

  - For check scanning, Mac OS is certified for use only with Panini scanners (VisionX and I:Deal) or Ethernet-attached Magtek Excella or Excella STX scanners. The Magtek scanners do not require drivers to be installed on the Mac. Panini Mi:Deal single document scanner, also does not require drivers and is our recommended solution as of November 2016.

NOTE

Note about Virtual Environments: We acknowledge that many of the scanner drivers will work in a virtual Windows environment, using products like VMWare Fusion or Parallels Desktop, etc. Although many of our customers find they can run scanners successfully in this type of environment, most scanner manufacturers do not certify or support their drivers for use in virtual machines. Therefore, we cannot guarantee that your scanners will work in virtual environments, and any customer support for such environments will be on a best-effort basis.

Software

- Adobe Reader (latest version is recommended, free from Adobe)

◆ WebScan - FIS alternative to using JAVA Runtime Environment (JRE). FIS will continue to support JRE for the near future, however the browser manufacturers will be eliminating support for JRE over time. Therefore, we encourage all users to migrate to the WebScan application as soon as possible. Using WebScan will allow customers the flexibility to use their preferred browser.

◆ Java Runtime Environment (JRE) (web browser plug-in; free from Sun Microsystems)

- JRE 7u79 or higher, latest version is recommended

> **NOTE**
>
> *Additional details on the software and scanner drives is available within application, located under the documentation section.*

Browsers

◆ Microsoft

- Internet Explorer version 11 or higher for use with Java or WebScan

- Microsoft Edge browser for WebScan only

◆ Mozilla Firefox – version 11.0 or higher for use with JAVA or WebScan

◆ Apple Safari – version 5.0 or higher for use with JAVA only

◆ Google Chrome – version 20 or higher for use with WebScan only

> **NOTE**
>
> *The software version numbers listed are our stated minimums for each software type. However, we recommend that users continue to update their software (e.g., browsers, Java, Adobe Reader and WebScan) to the latest versions, using the appropriate mechanisms, to take advantage of security and performance enhancements issued by the software suppliers.*
>
> *Also, for all supported browsers, Scripting and Cookies should be enabled (they are enabled by default on most modern browsers).*

Chapter 1 Minimum Workstation Requirements & Supported Scanners

Minimum Requirements

Internet Connectivity

Broadband Internet access with a minimum of 256Kbps upload and download speed is required for satisfactory performance.

Certified Scanners

Burroughs/Unisys

◆ SmartSource Professional

◆ Adaptive

◆ Elite - for use with WebScan only

◆ Micro Elite - for use with WebScan only

◆ Edge - for use with JAVA only

Canon

◆ CR-25, CR-50, CR-55, CR-80, CR-180 II, CR-135i, CR-190i

Digital Check

◆ TellerScan TS215, TS230, TS240, 4120

◆ CheXpress CX30

Epson

◆ CaptureOne - TM-S1000 single document and multi-feed batch scanners

MagTek

◆ Excella

◆ Excella STX

Panini

◆ VisionX

◆ i:Deal

◆ Wi:Deal

◆ Mi:Deal - Wireless network based scanner (no scanner drivers used for installation)

Pertech

◆ 6100

RDM

◆ EC7000i

Contact FIS for available options on these scanners. Options for several of the scanners include:

◆ Rear Ink Jet Endorsement

◆ Franking

◆ Several models are field upgradeable to a higher DPM

◆ Some models are OCR capable (for coupon/remittance processing)

> **NOTE**
>
> *For Apple Mac computers using Mac native operating system, the only certified scanners are the Panini VisionX, Panini I:Deal using Java plugin, and Magtek network based scanners and Panini Mi:Deal wireless scanner. When using a Magtek scanner with Mac, an Ethernet (not USB) connection to the scanner is required. When using the Mi:Deal wireless scanner a wireless connection to the Mac is utilized.*